1950

File No. 2399/48 II

B CLASS

P.W. **DEPARTMENT**

F **BRANCH**

Subject:—Correspondence with Govt.

Orders re: procedure in con. with.

(1)

B. K 11952

F.

File No. 2399/48-II

Std. Regtt. Slip 24-A

1950

File No. 2399/418 II

B CLASS

T W. DEPARTMENT

F BRANCH

Subject:—Correspondence with Govt.

Orders re: procedure in con. with.

(1)

B. K 1195

F.

File No. 2399/418-II

Std. Scott. Slip 21-A

Std. Sectt. 78A e.

G R., G D., No 2408, dated 22-5-22.]

Correspondence

DOCKET SHEET (B)

Subject :—

File No. 2399/48 - II

P. W. DEPT.

F BRANCH.

References :—

Date.	To whom sent.	Notes and instructions.

/

2399/48

I saw the H.M.as instructed by him in his note of the 9-3-50.

2. He desires that the Electrical Engineer should obtain more details about these Fluorescent tube lights and submit to Govt. his suggestions in detail as regards the care necessary in handling and fixing these tubes, precautions to be taken when these accidently break and the methods for the safe disposal of the broken and unserviceable tubes. The question of issuing the Press Note may be taken up after the receipt of the Electrical Engineer's report.

Snr. Asstt. Secy. should please issue general instructions in this connection to all the Branches in this office and all the local officers of the P.W.D.

3. H.M. also complained that the typed copy received from the Electrical Engineer at page 11 of the Correspondence Section is very difficult to read. He therefore asked me to request the Electrical Engineer to send legible typed copies in future (clear carbon copies will be preferable).

4. The file may be referred u.o. to the Electrical Engineer for compliance with the H.M's instructions.

Id/-
13/3/50

S.A Secy for action regarding A above.

General instructions to the office have already been issued. A Circular to local officers should be put up.

Id/-
13/3/50.

3

2399/48

Corresondence with Government.

GOVERNMENT OF BOMBAY.

Public Works Department.

Circular No. 2399/48.

Bombay Castle (Bombay No.1),

18th March 1950.

GOVERNMENT CIRCULAR MEMORANDUM.

It has been observed by Government that the letters received from some local officers contain illegible typed matter. Great difficulty is experienced in reading such correspondence and particularly so when it contains figures. All local Officers are, therefore, requested to ensure that legible typed copies are sent to Government. Clear Carbon Copies will be preferable.

By order of the Governor of Bombay,

Id/-

20/3

Deputy Secretary to Government.

G.C.M., No.2399/48, P.W.D. ,dated the 18th March 1950.

To

The Chief Engineer, Public Works Department.

The Electrical Commissioner with the Government of Bombay.

The Superintending Engineers of Circles.

The Electrical Engineer to Gov-ernment.

The Public Health Engineer to Government.

The Architect to Government.

The Director, Development Department Chawls.

The Executive Engineers of Divisions.

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No. of 1950.

Copy forwarded for information and guidance to.